Effective for work performed on or after 10.04.26 ONLY.

Motion Picture Industry Pension & Health Plans (MPIPHP)
Casting Directors Contributions Primer

Employers that are submitting contributions directly to MPIPHP must complete the required contribution documents referenced below and submit along with the payment. All other employers that are utilizing a payroll company do not need to complete the following steps. The payroll company will complete all necessary documents for the employer.

Timing of Rate Increases

The new hourly benefit contribution rates are based on the actual cost of benefits rate which is determined by the actuaries and consultants to the MPI Plans and approved by the MPI Board of Directors. These rates are reviewed and subject to change not more frequently than once per year. This hourly rate is scheduled to be $21.047 for the period of 3/22/2026 to 03/20/2027. Please note the Individual Account Plan rates increased on 10/4/2026.

Required Contribution Documents:

- *Effective 9/28/2025, Report of Contributions Coversheet – Rate Group 109 – applies.*
- *If any work was performed prior to 09/28/25, an older Coversheet must be completed. Please contact MPIPHP for that document**
- *Report of Contributions Participant Detail Sheet – Rate Group 109 –*

Report of Contribution Coversheets and Participant Detail Sheets are available on MPIPHP's website. Please follow these steps: www.mpiphp.org> Forms> Forms by Topic> Employer Accounts Forms> Rate Groups & Contribution Forms

Please note the following information before these contribution documents are completed:

- **Both contribution forms** referenced above, **must be completed for each week of employment** worked by the Casting Director and/or Associate Casting Director.
- External sequence number: This is required to link each corresponding Coversheet and Detail Sheet. Please number each page in the corner of the forms in sequence, for example, 1,2,3,4 etc.. The sequence is generated by the employer and should be formulated according to your preference; it must be unique for each report. MPI suggests using the following format: YYYYDDMM-01xxxxxx, YYYYDDMM-02xxxxxx, etc.
- For each week of work, Casting Directors and Associate Casting Directors receive **seventy (70) hours** of benefit contributions, regardless of the number of hours actually worked.

- Casting Assistants should be paid contributions per hour worked in the week, e.g. **sixty (60) hours** per week.

- Begin completing the ***'Report of Contributions Coversheet'*** first.

Report of Contributions Coversheet Guidelines:

- Employer Information: All employers **MUST** complete sections (A) through (E)—except for (D), which is required only when the payment check will be submitted by a third party (such as a payroll company or other authorized agent). *'Employer Number,' and 'Production ID Number' can be requested by emailing Carlo Chavez at EmployerID#Requests@mpiphp.org or calling the Employer Contracts general line (818-769-0007 ext. 2478).*

- Pension & Health Contribution Rate: As an example, if an employer is submitting one (1) week of work for Casting Directors and Associate Casting Director paid on a weekly on-call basis, then, 70 hours would be indicated in the "Total Hours" field. 70 hours multiplied by $21.047 (the current contribution rate) equals a total of **$1,473.29** per week, which will be indicated on the line directly to the right of the rate (i.e. 70 X $21.047 = **$1,473.29**). The Casting Assistant is paid as an hourly employee the weekly total hours would be 60 hours (i.e. 60 x $21.047 = $**1,262.82**).

- Individual Account Plan Percentage Contribution (IAP%): The total here is from The *Report of Contributions Participant Detail Sheet – Rate Group 109 –*

    - Multiplying the "weekly base rate" by the IAP% equals the IAP% TOTAL

        - For example, if the employer's project is a "Theatrical Motion Picture", the weekly base rate scale (used only for computing the IAP amount) for a Casting Director would be $5,086.00 for each week of work (i.e. $5,086 x 6% = $305.16)

- Contract Services Administration Trust Fund (CSATF): The CSATF contribution rate for all Casting Directors and Associate Casting Directors is $0.66 paid on sixty (60) hours per week. For Casting Assistants, contributions are paid for every benefit hour paid. For Casting Directors and Associate Casting Directors, this means $39.60 ($.66 X 60), and for Casting Assistants this usually means $39.60 ($.66 X 60).

- **TOTAL AMOUNT DUE**: The total amount due includes adding the following: "PENSION & HEALTH CONTRIBUTION RATE TOTAL, the IAP% TOTAL, and the CSATF CONTRIBUTION RATE TOTAL

    - Please see the examples below:

        - Casting Director – Theatrical Motion Picture: $1,473.29 P&H + $305.16 IAP + $39.60 CSATF = **$1,818.05** per week.

        - Casting Director – Television Motion Pictures: $1,473.29 P&H + $243 IAP + $39.60 CSATF = **$1,755.89** per week.

- Casting Director – Episodic Series Pilot (or first episode if no pilot): $1,473.29 P&H + $452.10 IAP + $39.60 CSATF = **$1,964.99** per week

- Casting Director – Episodic Series (Regular Episode Seasons 1 and 2): $1,473.29 P&H + $281.94 IAP + $39.60 CSATF = **$1,794.83** per week

- Casting Director – Episodic Series (Regular Episode Season 3+): $1,473.29 P&H + $290.64 IAP + $39.60 CSATF = **$1,803.53** per week

- Casting Director – Children's Programming Episodic Series Pilot (or first episode if no pilot): $1,473.29 P&H + $377.82 IAP + $39.60 CSATF = **$1,890.71 per week**

- Associate Casting Director – Theatrical or Television/Episodic: $1,473.29 P&H + $142.68 IAP + $39.60 CSATF = **$1,655.57**

- Casting Assistant – Theatrical or Television/Episodic (60 hours): $1,262.82 PH + $26.21 IAP + $39.60 CSATF = **$1,349.88**

Upon completion of this document, please date, sign, and title on the bottom section and complete the 'Report of Contributions Participant Detail Sheet'

Report of Contributions Participant Detail Sheet Guidelines:

- Complete the following:
  - All employer details on the left side of the document, which is the same information listed on the '***Report of Contributions Coversheet'*** document
  - The number of weeks, including the reporting periods, which should also be the same reporting period listed on the '***Report of Contributions Coversheet'*** document
  - SSN and the Last Name, First Name of each participant
  - UNION CODE, which is 30 for all Casting Directors
  - SCALE, which is the 'Weekly Base Rate"

- The Casting Director IAP rate is 6%. Depending on the "weekly base rate", this amount will be multiplied by 6%. The Associate Casting Director IAP rate is 6 %. The Casting Assistant IAP contribution rate is 3% of their hourly rate.

  - Weekly Base Rates:

    - Casting Director – Theatrical Motion Pictures: $5,086.00
    - Casting Director – Television Motion Pictures: $4,050.00
    - Casting Director – Episodic Series Pilot/1st Episode: $7,535.00
    - Casting Director – Episodic Series Season 1 & 2: $4,699.00
    - Casting Director – Episodic Series Season 1 & 2: $4,844.00
    - Casting Director – Children's Series Pilot/1st Episode: $6,297.00

    - Associate Casting Directors (all types of projects): $2,378.00

    - Casting Assistant (all types of projects): $1,582.00

- IAP% CONTRIB., which is the total amount listed on the IAP% TOTAL on the ***'Report of Contributions Coversheet'***

- Do not complete the following:
  - PRODUCTION CODES and SCHEDULE

Please include the check number on the document, submit only **ONE** contribution check, and make the check payable to: **MPIPHP**

MPIPHP Mailing Address: P.O. BOX 516504, Los Angeles, CA 90051

MPIPHP Contacts:

Rashawna Williams
Ofc: 818-769-0007 ext. 2687
Email: RWilliams1@MPIPHP.Org

MPIPHP Employer Contracts Dept.
Ofc. 818-769-0007 ext 2478
Email: EmployerID#Requests@mpiphp.org

Please note: Contribution hours will only be accepted by MPIPHP if there is an agreement between the Employer and Teamsters Local #399. Pursuant to the MPI Trust Agreements, contributions are due on a weekly basis and shall be deemed due within 5 days of the close of each payroll week and will become delinquent 5 days thereafter